



**maitland**  
city council

**Community Directory**  
**NEW APPLICATION/  
REVISED LISTING**

**DATE:** \_\_\_\_\_ **NAME OF ORGANISATION:** \_\_\_\_\_

**AGE GROUP**

Please tick appropriate boxes for your organisation

Adults   Aged   Children   Youth

**COMMUNITY SECTOR**

Please tick appropriate boxes for your organisation

ATSI   Disabilities   Families   Men   Multicultural   Women

**SERVICE AREA**

Please tick one box that is appropriate for your organisation

- |                                     |                                |
|-------------------------------------|--------------------------------|
| Accommodation                       | Government – General           |
| Business Groups                     | Halls and Community Centres    |
| Charitable Organisation and Welfare | Health Related Services        |
| Child Care and Pre Schools          | Heritage                       |
| Churches                            | Indigenous Organisations       |
| Clubs                               | Information                    |
| Community Groups                    | Legal Services                 |
| Community Support and Development   | Multicultural                  |
| Craft and Hobby Groups              | Recreation, Sport and Leisure  |
| Crisis Counselling and Support      | Respite Care and Neighbour Aid |
| Culture and Art                     | Safety                         |
| Education and Training              | Self-Help Groups               |
| Employment                          | Transport Services             |
| Environmental Services              | Welfare                        |
| Family Services and Support         |                                |

**ACCESS**

Please tick appropriate boxes for your organisation

- |   |                           |
|---|---------------------------|
| Access limited by steps or other barriers | Male Accessible toilet    |
| Accessible ATM                            | Pedestrian crossing       |
| Accessible or access point                | Post box                  |
| Accessible phone                          | Public phone              |
| ATM limited access                        | Public toilets            |
| Bus stop                                  | Ramp, may need assistance |
| Courtesy Parking or reasonably accessible | RTA Authority Required    |
| Driveway service station                  | Seating                   |
| Female Accessible toilet                  | Taxi Rank                 |
| Lift                                      | Unisex accessible toilet  |



**LOCATION/STREET ADDRESS**

Address:

Suburb:

State:

Postcode:

**POSTAL ADDRESS**

Address:

Suburb:

State:

Postcode:

**PLEASE NOTE:**

**Information below will be for public viewing**

Phone:

Freecall number:

Mobile:

Other number:

Email:

Website:

Description of your service or organisation:

**PLEASE NOTE:**

Information below will be used for updating directory listing **[not for public view]**.

Community directory will be updated annually by email. Please contact us if your details change.

Title:

First Name:

Last Name:

Organisation:

Position:

**TO SUBMIT THE COMPLETED FORM PRESS THE 'SUBMIT FORM' BUTTON**

This will send the form to [communitydirectory@maitland.nsw.gov.au](mailto:communitydirectory@maitland.nsw.gov.au)

Alternatively you can send the form to PO Box 311 Rutherford 2320, f 02 4932 0945  
or in person at Maitland Neighbourhood Centre.

**PRIVACY AND PERSONAL INFORMATION PROTECTION NOTICE (PIIP)**

Purpose of Collection:	For the production of a Community Information Database and Community Directory. Council may use the information to contact you about important local activities, events or funding opportunities.
Intended Recipients:	Members of the community and community services sector.
Provision of information:	Voluntary <del>Yes/No</del> Legislative <del>Yes/No</del>
Consequence of non-provision of information:	A consequence of non-provision may result in your organisation or service being omitted from the Community Information Database and Directory.
Storage:	The Information Database will be stored on a server managed by Council's internet hosting provider and software developer. Printed copies of the directory may be stored at various locations across the City, including Council Libraries and Visitors Centre. Printed copies of the Directory will be available for downloading from Council's web-site free of charge.
Retention Period:	Information provided will be stored indefinitely, or until such time as you request it to be removed or amended. Council will not accept responsibility for copies of the Directory already printed and/or distributed.
Changes to information:	You have the right to access and amend any of your personal information held by Council to ensure that it is correct.
Disclaimer:	Maitland City Council will provide the information you give us within Council's Community Directory on-line facility. All care will be taken in recording and compiling this information, however, Council accepts no responsibility for its accuracy.

**TERMS AND CONDITIONS**

Information contained within the Directory and references to other web-sites are provided for information only and should not necessarily be construed as an endorsement by Council. On the other hand omissions should not be seen as non-endorsement.

As a consequence, Maitland City Council can accept no responsibility for unsuitable or incorrect material that may be encountered.

While the Directory is widely available, it will not be made available in an electronic form that is suitable for marketing or other commercial purposes. Council may use the information you provide to contact you about important local activities, events and possible funding opportunities.

Organisations agree not to publish on this service any material which is libellous, defamatory, obscene, and abusive or violates any laws governing vilification, harassment, copyright and intellectual property, contempt or privacy.

By submitting this form you agree to the 'Terms and Conditions' above and are agreeing to the information you provide being used for the purposes specified above in the 'Privacy and Personal Information Protection Notice', and that the Applicant is duly authorised.